

# Producer Training Instructions

## Annuity Product Training

To complete your Delaware Life Annuity Training (AT) and your Product Specific Training (PST) for Pinnacle MYGA<sup>SM</sup>, Retirement Chapters 10<sup>®</sup>, Retirement Stages 7<sup>SM</sup> and Assured Income 7<sup>SM</sup> please go to:

[www.reged.com/trainingplatform](http://www.reged.com/trainingplatform)

- If you are not an active user of the site, you will be required to complete a new registration.
- After login, select the “Producer Status” button on the left hand side to complete your training.
- **Annuity Training:** If your state does not require AT, or, if you have already completed this training, you will only need to complete the product-specific course. If you have not taken state-required Annuity Training, select the state and the course (#390) from the list and begin.
- **Product Specific Training:** From the list, select product-specific training and begin the course.\*
- Once you have completed the training, Delaware Life will be automatically notified by RegEd—you do not need to send us any of the information. We advise you to keep confirmation of the completed training for your records.
- You may write business effective the day training is complete.

\* If no product-specific training is assigned, the following may be done to pull in the training manually.

1. Click on the “Enter Product Code” button from the menu on the left hand side of the screen
2. On the next screen enter the code for the applicable product and “Submit”. The training course should display under *Carrier-Specific Product Training*.

Pinnacle MYGA<sup>SM</sup>: DLMYGA

Retirement Chapters 10<sup>®</sup>: DLRC10

Assured Income 7<sup>SM</sup>: DLAI7

Retirement Stages 7<sup>SM</sup>:

- Full Retirement Stages 7<sup>SM</sup> Training: DLRS7R  
*Complete course #DLRS7R if you have not completed the full Retirement Stages 7<sup>SM</sup> Product Training as of 10/10/2016.*
- Supplemental Retirement Stages 7<sup>SM</sup> Course: DLRS7RS  
*Complete supplemental course #DLRS7RS if you completed the full Retirement Stages 7<sup>SM</sup> Product Training, Course #15DELA\_03 prior to 10/10/2016.*

## Anti-Money Laundering Training

To complete your Delaware Life Anti-Money Laundering Training, please go to:

<https://aml.limra.com>

- Complete the training prior to soliciting any cash-value life insurance or annuity products.
- Anti-Money Laundering (AML) continues to be an important requirement for our industry. You must complete the basic course: AML for Insurance Producers, and a refresher course at least every 2 years if you sell cash-value life insurance or annuity products. Acceptable refresher courses include: 2010 Willful Blindness, 2011 Know Your Customer, 2012 Money Laundering Stages, and 2013 Money Laundering Red Flags. Please identify the title of the course you completed when submitting your contracting paperwork.
- The AML training through LIMRA is simple and free of charge.
- The training will be passed to our Licensing system the next day.
- If you are affiliated with a federally regulated entity that is already subject to the training program rule (broker dealer, bank, wirehouse, etc.), you may submit a copy of your AML training certificate from that entity. Please note the following requirements must be met:
  - You must be actively affiliated with the firm through which you completed the training course.
  - The effective date of the course must be January 1, 2014, or later.
- RegEd AML training will also be accepted (dated 1/1/2014 or later). A copy of your certification must be submitted.